

High School Early Dismissal Procedures as per Student Handbook:

1. Students MUST submit, in writing, a request from a parent (guardian) to the main office upon arrival to school.
2. Only written notes will be accepted for early dismissal. The office will NOT accept phone calls, emails, and/or facsimile transmissions (faxes) for early dismissals.
3. Students with approved dismissal requests will receive a pass to leave class.
4. The student reports to main office for parental/guardian pick up and scans out of school on a laptop.
5. Classes will not be disturbed to call a student who did not submit a request to leave early.
6. Student drivers who leave school early without proper permission will lose campus parking and receive appropriate discipline.